

The purpose of this Collect on Development Policy is to establish a framework for how the Library acquires archival material across all formats. The document also sets out the collecting priorities for the Archives.

The policy is a public facing statement intended to inform stakeholders and users of Senate House Library of the purpose set out above and also an internal document to guide collecting development across the Archives.

This document should be read in conjunction with Senate House Library Collect on Development Policy and the Collect on Strengths of Senate House Library document.

There are three fundamental criteria driving acquisition of archives:

- Do they fall under the subject areas outlined in this

The Library will not normally accept photocopies of records held elsewhere. Possible exceptions include copies of archives where the originals are unlikely to have survived. The details of the provenance of collections comprising entirely such material should be recorded, if possible, and, if appropriate, assurances given by the depositor that no copyright laws have been broken. The Library may acquire microfilms of other archives to complement its holdings, but these would normally be considered additions to library collections (rather than archive) holdings.

The Library will collect in the subject areas set out below to build on existing strengths and also to complement the Library's collecting focus in published works. These areas are likely to evolve over time to take into account new and emerging areas of research interest. Collecting will also be driven by the Library's commitment to maximising the diversity of voices in the collections and collecting practices will be reviewed periodically to ensure that inclusivity is at the heart of decisions made about archival acquisition.

- Social, economic and cultural history of the University of London, including the records of the many diverse communities associated with the University. Archives will not usually be considered for inclusion in the Library's collections solely on the basis that an individual was employed by the central University. In the case of academics' research papers, the subject matter must fall under at least one other subject criterion (e.g. physical research).
- Historians, particularly those associated with the Institute of Historical Research
- Literary figures, publishing firms and archives related to the history of the book, particularly from 1850 onwards
- Individuals who have donated their book collections

collections University

- Music, particularly medieval music transcriptions and 18th-20th scores
- Germanic Studies, including cultural and intellectual relations between the UK and German-speaking countries, and exile studies, particularly the papers of scholarly, literary and cultural figures who came to the UK in the 1930s and 1940s
- Latin American Studies, including the social, political and economic history of Latin American countries; cultural, social and intellectual relations between the UK and Latin America; Latin American Studies in the UK and the Latin American diaspora communities in the UK
- Commonwealth Studies, including the social, political and economic history of Commonwealth nations and dependent territories, particularly of the Caribbean (18th - 20th centuries), southern Africa (20th century) and Sri Lanka (late 19th - 20th centuries) and political parties, trade unions, pressure groups and non-governmental organisations across the Commonwealth