UNIVERSITY
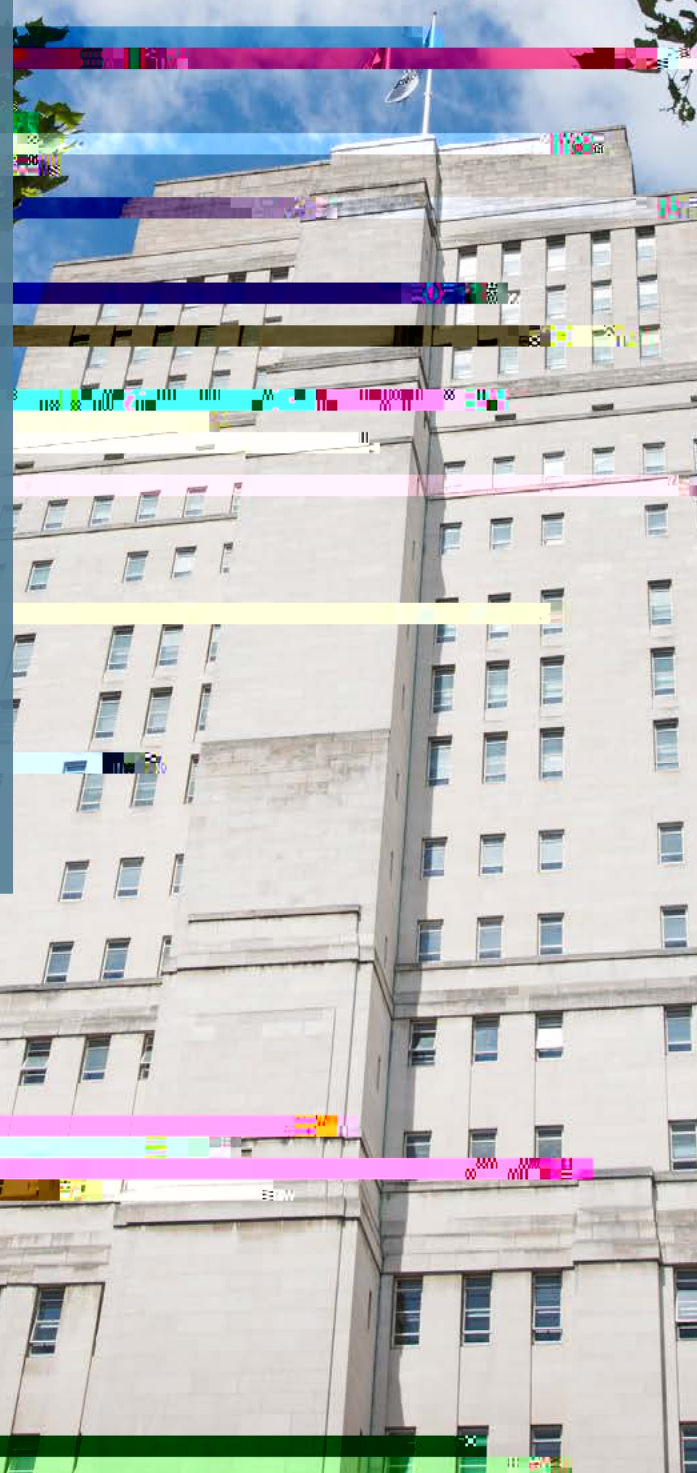## OF LONDON

Business Administration with pathway in Human Resource Management

Online Taught

BSc
CertHE

Where changes have been made which may impact on continuing students, these are listed below. For all new students, the programme and general information provided in this

Programme title and qualifications

Undergraduate degrees of the University of London are awarded with Honours. The award certificate will indicate the level of the academic performance (Honours) achieved by classifying the award. The classification of the degree will be based on the ratified marks from the completed assessments.

First-Class; Upper Second-Class; Lower Second-Class; Third-Class.

A Pass Degree or Ordinary Degree is a degree without Honours.

Specific rules for the classification of awards are given in the Programme Regulations, under Scheme of Award.

Programme title

Business Administration

Qualifications

Bachelor of Science in Business Administration

Bachelor of Science in Business Administration with Human Resource Management

Exit qualifications

The exit qualifications for th

Level of the programmes

The Frameworks for Higher Education Qualifications of UK Degree-Awarding Bodies (FHEQ) forms part of the UK Quality Code for Higher Education of the [Quality Assurance Agency for Higher Education](#) (QAA).

The qualifications are placed at the following Levels of the FHEQ:

BSc: Level 6

DipHE: Level 5

CertHE: Level 4

QAA subject benchmark

See the [QAA website](#) for information:

The latest [QAA subject benchmark statement](#)
business and management was published in November 2019.

Awarding body

University of London

Registering body

There are two pathways to the BSc degree: a general pathway and a specialist pathway in Human Resource Management.

A student who successfully completes the general pathway will be awarded the BSc Business Administration. A student who successfully completes the Human Resource Management pathway will be awarded the BSc Business Administration with Human Resource Management.

Unclassified BSc Business Administration, DipHE Business Administration and CertHE Business Administration

An unclassified BSc consists of passes in 300 credits and achieving an overall average of between 35% 39%.

The DipHE Business Administration (exit qualification only) consists of passes in 240 credits or 210 credits plus a condonable fail to the value of 30 credits.

The CertHE Business Administration (exit qualification only) consists of passes in 120 credits.

Full details of the Scheme of Award are included in the

Age:

Applicants must normally be at least 17 years of age on or before the registration deadline.

Qualifications:

Applicants must

- o meet the programme-specific entrance requirements for Performance based admission; and

- o satisfy the English language requirements.

To be admitted onto the full BSc programme, students must first pass one required module with an overall result of 40% or above.

Students on the Performance based admission route will have three attempts to pass the

MacOS Big Sur (version 11) and higher

CPUs newer than 2011 (Intel Sandy Bridge (Core i3, i5 and i7 or newer))

OpenGL 2.0 graphics driver

Web camera & microphone (internal or external)

A broadband internet connection capable of streaming video and a minimum of 0.15Mbps upload speed.

Minimum device requirements are subject to change and older operating systems may become obsolete over time. It should also have the following applications installed:

Word processor (for Microsoft Word documents)

A PDF reader (e.g. Adobe)

Some modules/courses may have additional requirements such as video and audio recording options, Microsoft Excel, STATA, statistical or other specialist software. Where this is the case you will find information on the course webpages.

We are developing further security protocols and therefore students will require a mobile device (such as a mobile phone or tablet/iPad) to approve for our services. Full details, including specifications, will be provided ahead of the implementation.

Please note: full mobile access is not available for all programmes. Proctored assessments will not work on any smartphone, tablet, Chromebook, Linux Operating Systems or other mobile device of any kind.

Students with access requirements

The University of London welcomes applications from disabled students and/or those who have access requirements. The University will make every effort to provide reasonable adjustments to enable those with a disability, learning difficulty or access requirements to have the same opportunity as all other students to successfully complete their studies.

The University is committed to managing the application procedure and the programme itself to ensure that services are accessible for all students and that an inclusive environment is created. Students with a disability, or others who may need access arrangements to assist in taking assessments, should complete the relevant section of the application form, or contact the Inclusive Practice Manager. A separate room or other arrangements may be considered.

Requests are considered by a University panel, whose purpose is to ensure that students with disabilities and/or specific access requirements are neither advantaged nor disadvantaged by such arrangements when compared with other students. These considerations remain separate from the academic selection processes.

For further information see the Inclusive Practice Policy.

Sources of funding and scholarships

Information about potential sources of funding and scholarships is updated annually and where available is included in the prospectus web pages.

For further information see [Funding your study](#) on the website.

Educational aims and learning outcomes of the programmes

Educational aims   BSc

The degree structures are progressive, allowing students to move from Stage 1 modules

Stage	Knowledge and understanding of:	Skills and other attributes:
Stage 3 (Stage 3 is equivalent to FHEQ Level 6 BSc)	A3: The organisation, its functions, and the context of business leading to a multifaceted appreciation of the Management discipline; A3.1: The strategic and operational processes by which management plans and coordinates the use of resources with the general objective of securing or maintaining competitive advantage; A3.2: The emergence of the	

Learning outcomes by programme: Business Administration with Human Resource Management

Subject specific   knowledge and understanding:

The organisation, its functions, and the context of business leading to a multifaceted appreciation of human resource management and management disciplines;

The strategic and operational processes by which management plans and coordinates the use of human resource management with the general objective of securing or maintaining competitive advantage;

The emergence of the global economy and multinational firms, using various theoretical approaches (economic management, international relations and geo-political).

Skills and other attributes:

Ability to analyse real-life problems facing actual businesses and evaluate the effectiveness and limitations of different management and human resource management attempts to solve them.

Learning outcomes by Stage: Business Administration with Human Resource Management

Stage	Knowledge and understanding of:	Skills and other attributes:
Stage 1 (Stage 1 is equivalent to FHEQ Level 4 Exit qualification CertHE).	A1: The discipline of management with an emphasis on the historical, political, cultural, ethical and institutional forces shaping modern business; A1.1: The principal interdisciplinary and	

Stage	Knowledge and understanding of:	Skills and other attributes:
	business environment influenced by economic, political, social, and cultural factors;	C6: Written communication
	A2.2: Contemporary perspectives on organisational change and performance in organisations.	
Stage 3 (Stage 3 is equivalent to FHEQ Level 6 BSc)	A3: The organisation, its functions, and the context of business leading to a multifaceted appreciation of human resource management and management discipline;	
	A3.1: The strategic and operational processes by which management plans and coordinates the use of human resource management with the general objective of securing or maintaining competitive advantage;	
	A3.2: The emergence of the global economy and multinational firms, using various theoretical approaches (economic management, international relations and geo-political);	
	A3.3: Contemporary perspectives on	

Student support and guidance

The following summarises the support and guidance available to students:

Student induction resources

Student Portal: for accessing student induction, study skills support, careers and employability resources, student wellbeing advice.

University of London Careers Service   offers tailored careers and employability support to students whatever their course, wherever they are studying, and whether they are starting, developing, or changing their career. Support includes webinars led by careers consultants, employer and alumni panel events and a range of online careers resources.

The Virtual Learning Environment (VLE) for this programme will be the Coursera Platform. This gives access to materials (including lessons, activities and assignments) for each module studied and discussion forums for student and tutor interaction.

   o   The VLE also includes a range of additional study resources such as sample examination questions and formative MCQs to aid revision.

Online tutors: Online tutors hold live tutorial webinars and provide support and guidance throughout each study session.

Online Student Relationship Managers will guide students through their learning journey.

Communication tools such as discussion forums, Slack (a cloud-based instant messaging system) and Zoom (video conferencing software).

Student Guide: This provides information which is common to all students and gives

the University of London through to their graduation.

Programme Regulations.

The Online Library: This provides a range of full-text, multidisciplinary databases where journal articles, e-books and reports can be found.

University of London library: Registered students may use the resources located within the Senate House library.

A University of London email account and web area for personal information management.

The results are analysed externally and then considered in a number of different ways, including by the programme team, principal committees and the senior leadership team.