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Important information regarding the Programme Specification

About this document

Last revised 19 February 2024

The Programme Specification gives a broad outline of the structure and content of the programme, the entry level qualifications, as well as the learning outcomes students will achieve as they progress. Some of the information referred to in a programme specification is included in more detail on the University of London website. Where this is the case, links to the relevant webpage are included.

Where links to external organisations are provided, the University of London is not responsible for their content and does not recommend nor necessarily agree with opinions expressed and services provided at those sites.

If you have a query about any of the programme information provided, whether here or on the website, registered students should use the *ask a question* button in the [student portal](#) otherwise the *Contact Us* button on each webpage should be used.

Key revisions made

Programme specifications are revised annually. The relevant committee of LSE, as part of its annual review of standards, confirms the programme structure and the educational aims and learning outcomes, and advises on any development in student support.

| | |
|-------------------------------------|--|
| Optional course | A course that is not named on your programme structure. |
| Attempt | You will be considered to have attempted a course if you register for a course, make an assessment entry, and submit assessment elements worth at least 70% of the overall course. |
| Prerequisite course | A course that you must attempt before you are permitted to register for another specific course. |
| Corequisite course | A course that you must attempt either before or at the same time as another specific course. |
| Exclusion or Excluded course | A course which awards credit only if not taken with other courses specified in regulations. See Appendix C for detail. |
| Discarded course | A course that you have been registered for or attempted, not available on your programme structure, which remains on your student record. |
| Finalist | A student who can complete their programme in that academic year as set out in regulations. |
| MCQ | Abbreviation of multiple choice question. A format of assessment. |

Level of the programmes

The Framework for Higher Education Qualifications of UK Degree-Awarding Bodies

Programme structures

The Economics, Management, Finance and the Social Sciences programmes are comprised of courses. Each course is referred to as a '100 course', '200 course' or '300 course', corresponding to the following levels of the Framework for Higher Education Qualifications (FHEQ):

- 100 courses are placed at FHEQ Level 4
- 200 courses are placed at FHEQ Level 5
- 300 courses are placed at FHEQ Level 6

Where half courses are indicated, two half courses (15 credits) are equivalent to one full course (30 credits) in terms of structure. For each programme, some courses are compulsory, whilst others can be selected from lists of options called 'selection groups'.

The current structure can be found on the programme's [Structure](#) page on the University of London website.

Where a student satisfies certain conditions, transfer may be permitted between different degrees and routes. A student registered on an EMFSS degree cannot transfer to the Certificate of Higher Education in Social Sciences or a Graduate Diploma, but would instead need to cancel their registration and submit a request for new registration on their chosen programme.

To be considered for the qualification of a BSc honours degree in the field of Economics, Management, Finance and the Social Sciences:

For degrees through the Standard Route – a student must have attempted 360 credits and must have passed with a mark of 40 or above in at least 330 credits.

For degrees through the Graduate Entry Route – a student must have attempted and passed, with a mark of 40 or above in at least 270 credits.

Full details of the Scheme of Award are included in the [Programme Regulations](#).

Maximum and minimum periods of registration

The maximum and minimum period of registration, from a student's effective date of registration, are:

| | Minimum | Maximum |
|-----------------------------------|--------------|-----------|
| BSc (Standard Route) | Three years* | Six years |
| BSc (Graduate Entry Route) | Two years | Six years |

*This period may vary if recognition of prior learning is permitted.

Study materials are made available after registration and on payment of the applicable fee.

Credit value of courses

Information about the credit systems used by universities in the UK and Europe is available from the [Quality Assurance Agency](#) and the [European Credit Transfer and Accumulation System](#).

Where credits are assigned to each course of a programme, credit indicates the amount of learning carried out in terms of the notional number of study hours needed, and the specified Frameworks for Higher Education Qualifications of UK Degree-awarding Bodies (FHEQ) credit level indicates the depth, complexity and intellectual demand of learning involved. The details below indicate the UK credits and the European Credit Transfer and Accumulation System (ECTS) values.

For the Economics, Management, Finance and the Social Sciences suite of programmes, credits are assigned to the courses as follows:

30 UK credits or 15 ECTS credits for a full course at level 4, or 15 UK credits or 7.5 ECTS credits for a half course at level 4

30 UK credits or 15 ECTS credits for a full course at level 5, or 15 UK credits or 7.5 ECTS credits for a half course at level 5

30 UK credits or 15 ECTS credits for a full course at level 6, or 15 UK credits or 7.5 ECTS credits for a half course at level 6

One UK credit equates to a notional ten hours of study.

Recognition of prior learning

Recognition of prior learning is a generic term for the process by which we recognise and, where appropriate, award credit for learning that has taken place elsewhere, before entry onto this programme of study.

Where the prior learning covered a similar syllabus to a module/course studied elsewhere, credit will be awarded as if you took the University of London module/course.

See the [General Regulations](#) (Section 3) and [Programme Regulations](#) for more rules relating to prior learning.

Details on [how to apply for RPL](#) can be found on our website

This programme allows recognition of prior learning (RPL). A student studying a degree through the Standard Route may apply for RPL for up to 120 credits of 100 courses. A student studying a degree through the Graduate Entry Route may apply for RPL for up to 30 credits of 100 course named on the degree structure. No RPL is permitted for the Certificate of Higher Education in Social Sciences or the Graduate Diplomas.

To be eligible to apply for RPL a student must provide evidence to the University that they have already passed examinations that equate in level, content and standard to the 100 course(s) that form part of the programme. The qualification must have been awarded within the past five years preceding the application. If a student is awarded RPL they do not have to take that particular 100 course as part of their degree.

Entrance requirements

All entrance requirements are set out in detail on the programme page under the Entrance Requirements tab.

General Entrance requirements for undergraduate degrees

Age:

Applicants must normally be at least 17 years of age on or before 30 November in the year of initial registration.

Qualifications:

Applicants must

have passed qualifications that satisfy category G in the Qualifications for Entrance schedule.

meet any additional programme specific entrance requirements; and

satisfy English language requirements.

Entrance requirements for the Graduate Entry Routes to the undergraduate degrees

Age:

Applicants must normally be at least 17 years of age on or before 30 November in the year of initial registration.

Qualifications:

Applicants must

have successfully completed a full undergraduate year

The University is committed to managing the application procedure and the programme itself to ensure that services are accessible for all students and that an inclusive environment is created. Students with a disability, or others who may need access arrangements to assist in taking examinations, should complete the relevant section of the application form, or contact the [Inclusive Practice Manager](#). A separate room or other arrangements may be considered.

Requests are considered by a University panel, whose purpose is to ensure that students with disabilities and/or specific access requirements are neither advantaged nor disadvantaged by such arrangements when compared with other students. These considerations remain separate from the academic selection processes.

For further information, see [Inclusive Practice Policy](#)

Sources of funding and scholarships

Information about potential sources of funding and scholarships is updated annually and where available is included in the prospectus web pages.

For further information see the [website](#)

Educational aims and learning outcomes of the programmes

Each of the programmes within the fields of Economics, Management, Finance and Social Science aims to offer a challenging, flexible scheme of study invigorated by research, which advances a student's ability to develop academic and practical insights into the subjects studied. Students will be encouraged to develop a broad range of transferable and in some cases technical expertise.

Graduates of the programmes will have a sound basis for careers in a wide range of areas from major corporations to small businesses, government organisations, the voluntary sector, international organisation and the media.

Successful completion of a degree, with Honours, may allow a student to progress to postgraduate study in the degree field or a related area or to undertake further professional qualifications.

Within the programmes there is a natural progression between the levels. A student who passes the 100 courses (FHEQ Level 4) will have the essential introduction to that subject. The 200 and 300 courses (FHEQ Level 5 and 6) build on the 100 courses and provide opportunity to develop a more detailed understanding. Although the courses may not in themselves be more difficult, students will develop a greater understanding and a sophistication of thinking as they work through the courses.

The programmes aim to:

- promote independent critical and evaluative skills, and intellectual curiosity for life-long learning;

- expand knowledge and understanding of the chosen discipline;

- promote analytical, creative and imaginative engagement with theory, research and practice in the chosen discipline;

Assessment criteria for the programme take into account the level at which these skills have been achieved.

Assessment methods

All assessments are submitted online via a University of London platform. You must ensure that your device is kept up to date and complies with University Computer Requirements.

Aside from a few exceptions, each full course is examined by one three-hour unseen written assessment and each half course by one two-hour unseen written assessment. The assessment for some courses also includes a Multiple Choice Question (MCQ) element, consisting of ten questions covering the first half of the subject guide. The assessment of some courses also involves the submission of coursework or a project – in these cases, details are included as part of the course syllabus.

Examinations take place in May and October each year. All examinations take place on the same dates and at specific times in line with the published timetables.

For students who study at Recognised Teaching Centres, examinations are normally held at established examination centres worldwide. Otherwise, the online examinations will be proctored remotely.

Please refer to the fees schedule for information about fees payable to examination centres and for your examination entry and submission.

Full details of the dates of all assessments are available on the [website](#).

Student support and guidance

[The Virtual Learning Environment \(VLE\)](#): this gives access to materials for each course, including tutorial activities, study support resources and access to the programme of EMFSS webinars.

University of London Careers Service – offers tailored careers and employability support to students whatever their course, wherever they are studying, and whether they are starting, developing, or changing their career. Support includes webinars led by careers consultants, employer and alumni panel events and a range of online careers resources.

[Programme Handbook](#): this provides general information about the EMFSS programmes, including an overview of key policies and procedures.

[Student Guide](#): This provides information which is common to all students and gives information about matters of importance from the start of a student's relationship with the University of London through to their graduation.

[Student Portal](#): for accessing student induction, study skills support, careers and employability resources, student wellbeing advice.

Online course materials for each course which introduce and develop the topics.

Reading lists are provided online. Students may need to buy their own textbooks or use copies provided by their teaching centre.

Online discussion areas which allow students to communicate with each other.

The Alumni Community

Upon finishing a course of study, graduates automatically become part of the University of London alumni community, a diverse global network of more than one million graduates in over 180 countries, providing lifelong links to the University and to each other.

Alumni are encouraged to keep in touch after they graduate and to become active members of the alumni community; in return they receive a number of benefits and services, including an extensive programme of events and engagement opportunities.

More information is available on the alumni [webpage](#).

Follow the alumni community on social media: [Facebook](#), [Instagram](#), [LinkedIn](#).