



Snow and Ice Policy

Intercollegiate Halls

london.ac.uk/halls

Planning

Hall Managers will monitor the weather to for instances where the temperature goes below zero or if there is a chance for snow. Whilst weather forecasts may not be accurate, the maintenance/portering team in each hall will be alerted.

Supplies

Hall Managers will take responsibility for ensuring that sufficient supplies are held at each Hall. A stock check is undertaken each October and supplies ordered to ensure that the Hall is ready during November.

Each Hall should have:

- At least 10 bags of 'white grit'.
- 2 snow shovels.
- Appropriate protective clothing for staff.

Supplies may differ at Garden Halls or Eleanor Rosa Hall, as these are the responsibility of UPP Ltd.

Clearance

The maintenance and portering team will be responsible for clearing snow and ice from all main entrances (and fire exits) and gritted to reduce the risk of slips, trips and falls. If the weather conditions are too severe for outside staff to safely get to the Hall then the local onsite team will undertake the gritting of the main entrances only.

Areas to be cleared

Areas identified in the gritting plan are to be cleared of snow and ice only (Appendix A). Public rights of way will not be cleared and are the responsibility of the local council.

- Bonham Carter and Warwickshire House, International Hall, Garden Halls, Connaught Hall, College Hall and Handel Mansions - [Camden Council](#)
- Nutford House - [Westminster Council](#)
- Eleanor Rosa Hall – [Newham Council](#)

Method of clearance

Pavement and step areas will be cleared from 8am:

1. Snow shovel to be used to remove snow to a safe area away from student and

public walkways.

2. Once the area is clear of snow or large areas of ice then apply 'white grit' evenly across the pavement area.

Any areas that have been cleared or treated with grit will be checked every two hours and further action will be taken as necessary.

Resident, staff and visitor responsibilities

Any person in the hall whether they are a resident, member of staff or a visitor does have their own responsibility to take care during icy conditions by wearing appropriate footwear. Care should also be taken whilst walking and avoiding areas that look untreated.

Appendix A (Gritting Plan)

| Hall | Location | Areas to be cleared/gritted |
|------|----------|-----------------------------|
|------|----------|-----------------------------|

| | | |
|----------------|--|---|
| College Hall | Front reception | Outside the main entrance |
| | Front north fire escape | Stairs |
| | Front south fire escape | Stairs |
| | Coal pit at the front of building | Stairs |
| | Bike shed at the front of building | Ramp |
| | Courtyard back of building | All of the metal fire escape steps down the building |
| | Courtyard back of building | Metal steps and ramp on fire escape route out of garden |
| | Dining Hall | Area outside fire exit |
| Connaught Hall | Ground floor main entry | Steps |
| | Ground floor south fire exit | Area outside fire exit |
| | Basement south, east facing near kitchen | Area outside fire exit |
| | Basement north, east facing | Area outside fire exit |
| | Basement, north corridor fire exit, west-facing (into courtyard) | Area outside fire exit |
| | Basement, rear fire exit (near the bar), | Area outside fire exit |
| | Basement, rear fire exit (from the dining hall), | Area outside fire exit |
| | Basement, rear fire exits x2 (from the bar), | Area outside fire exit |
| | Front of building | Steps by external goods lift |
| | Front of building | Steps to bike shed |

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|---|--------------------------|--|
| Bonham Carter and Warwickshire House | 52 Gower Street | Main entrance steps |
| | 54 Gower Street | Steps leading up to entrance door |
| | 56-58 Gower Street | Fire exit - Steps leading up to Double Doors |
| | 60 Gower Street | Fire exit – Steps leading up to double doors. |
| | Malet Street | Outside bar fire exit (next to Tropical medicine and hygiene) – steps leading to pavement |
| | Malet Street | Outside fire exit – Wooden double door (Black) opposite Birkbeck |
| | Malet Street | Outside fire exit (next to RADA) - Steps leading to pavement. |
| | Malet Street | Light well area Fire exit from laundry room. Grit to steps down to light well area and path leading to black fire exit door. |
| Nutford House | Main House/Brown Street | Main entrance: pavement and steps |
| | Main House/Brown Street | Steps to garden |
| | Main House/Nutford Place | Fire exit to Nutford place |
| | Main House/Nutford Place | Catering staircase by Nutford place |
| | Annex/ Brown Street | Main entrance: steps and pavement |
| | Annex/ Brown Street | 3 Fire exist on Brown Street |
| | Seymour Place | Entrance: steps and pavement |
| | Mews/car park | Outside all fire exits in the mews |

| | | |
|--------------------|-----------------------|---|
| Handel Mansions | 1 – 3 Handel Mansions | Front steps to the building |
| | 1 – 3 Handel Mansions | Rear of building, bin store and bike area |
| Eleanor Rosa House | Front Entrance | Pavement at entrance |
| | Entrance to Core B | Pavement at entrance |
| | Entrance to Core C | Pavement at entrance |
| | Core B | Roof Garden |

